



Risk Management Policy

CHOICE is committed to minimising the risks of employees and others being injured or made ill as a result of any workplace activity or hazard. CHOICE has a system for managing risks that aims to ensure that all risks are identified and assessed using set criteria. This allows priorities to be set and ensures that high-risk hazards are dealt with first.

Risk management principles are applied, but not limited, to the following areas:

- prior to purchasing materials, stores, plant, equipment or substances;
- prior to and during the designing or redesigning of plant/equipment or the work environment;
- prior to and when using existing plant or equipment;
- in selecting and managing contracts and contractors;
- when investigating hazards;
- when investigating injuries, illnesses, near misses or property or environmental damage;
- when developing, or reviewing standard operating procedures or guidelines;
- when following up workplace inspections.

Risks to the health, safety and welfare of employees and others are identified through a combination of activities coordinated by managers/supervisors in consultation with employees. Risks are assessed so that a risk rating is provided and risk control priorities are established. When undertaking a risk assessment consideration should be given to all relevant legislation, Codes of Practice, Australian Standards and industry standards that may be relevant.

Managers/Supervisors are responsible, in consultation with employees, for ensuring that suitable controls, in line with the hierarchy of control, are implemented to reduce the effects of the risk.

Resources are allocated to ensure this process occurs and that, where practicable, the recommended controls are implemented.

Managers/Supervisors will be trained in the principles of risk management. Employees will be provided with information regarding risk management.

Reference: Risk Management Procedure

A handwritten signature in blue ink, appearing to read 'V. Smilevski'.

Vlado Smilevski
Managing Director